

Meeting Minutes: Meeting with Nick Ruller, CAO, and Aimee Alderman, (Town of NOTL)

May 1, 2026, 11 a.m. - 12:15 p.m.

Present:

Nick Ruller, CAO

Aimee Alderman, Director of Planning, Building and Development Services

Lidija Biro, Chair, RA Planning, Development and Land Use Committee

Gordon Stratford, Committee member

Peter Neame, RA Director and Committee Liaison

Introductions.

NOTLRA Planning, Development & Land Use Committee presented the case for creating a CPPS process and how that would benefit the town.

The presentation was favourably acknowledged and an open, amicable discussion ensued.

Nick shared the challenges the town has in attracting and keeping staff, resulting in capacity issues. Nick has been working for the last 6 months on a reorganization of departments. He has been hesitant to hire more managers due to the uncertainty of amalgamation.

Nick advised our committee to continue to delegate and keep councillors informed as to the CPPS with the intention of it receiving higher priority with next term's council. He suggested our committee draft a communiqué for councillors providing information and 2-3 options on CPPS.

Aimee shared that she now has 34 active projects to work on, and has prepared a report on planning priorities for next week's COTW meeting (May 5). These are divided into 3 tiers, with 3 projects being the highest priority: On-Farm Diversified Use Policy Review, Queen Street Secondary Plan, and a Housing Needs Assessment. Council will review the suggested priorities and may make changes. We indicated that we would suggest to Council that CPPS should be a priority given its expected value in upcoming development in Glendale.

Aimee will be preparing a report on the work that has already been done on CPPS by town staff (back in 2022) to be presented to Council by the end of July. Aimee indicated that going forward our committee should correspond with Fiona about CPPS.

The meeting ended on a positive note with the potential of co-operation.